



## **Board of Directors Minutes**

**December 18, 2018**

Present: Marcus, Felicia, Amy, Wayne, Ryan, and BookKeeper

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1. Approval of Minutes August 26, 2018; Marcus motions, and Felicia 2nds, all in favor
2. Committee Reports:
  - a. ACC
    - i. No new requests
    - ii. Complaint about 2-story playset overlooking yard
      1. Resident needs letter since it is semi-permanent structure that have to submit ACC request
  - a. Commons Areas
    - i. Benches and trash cans
      1. Felicia will ask for donation of auger for drilling of ground
      2. Felicia motions to pay Outdoors and Moore \$600 plus cost of concrete to install; Ryan seconds, all in favor
    - ii. Phase III conveyance
      1. Letter is being composed by Graham to address the falsified documents by developer
  - b. Communications
    - i. All documents for management of association have been updated in shared Google drive
    - ii. Google Drive
    - iii. Amy will update email address forwards
    - iv. New Resident Packet needs info added for mail kiosk
    - v. Procedure to distributing New Resident Packet needs to be revisited in January
  - c. Violations
    - i. Multiple garbage cans and parking on the street
    - ii. Owner of rental property issued letter with all warnings
3. Budget for 2019
  - a. 310 paying lots; only 5 remiss on payments
  - b. Mostly on par with the exception of a few items, will need to budget for new property taxes in Phase III once conveyance is legal
  - c. Review of all line items
  - d. Felicia motions to accept budget, Wayne seconds, all in favor

4. Officer Appointment for 2019
  - a. Felicia Savoie -- President
  - b. Wayne Hebert--Secretary/Treasurer
  - c. Felicia motions for Amy Deslattes to be removed from the bank account for the HOA (Chase) and place Wayne Hebert on the account in her place; Ryan 2nds; all in favor.
  
5. Set Next Board Meeting Tuesday, January 8 @6:30
  - a. Will set Open HOA for end of January
  
6. Adjourn