



HOA Board Meeting Agenda Topics / Minutes

Meeting Information

Meeting: Board Meeting
Date: July 15, 2020
Time: 6:30 PM

Meeting Attendees

Name	Position
Ryan Wilkins	HOA Board Member
David Kaplan	HOA Board Member
Ryan LeMaire	HOA Board Member

Agenda

1. Open meeting
2. Discuss open questions to HOA Atty about ongoing servitude liability
 - Documentation to be drafted on issues and submitted to HOA attorney to review
3. Discuss changes to HOA Bank
 - Ryan Wilkins to meet with Bank and remove previous Board Members
4. Secretary of State update
 - Is now on good terms due to update on 7-15-20 by SF
5. Discuss new board members
6. Discuss new roles of current board members
 - Amanda Duplantis (Violations)
 - Board Member X
7. Discuss Communication of Newsletter, Welcome Letters, and Welcome Package
 - Approved purchase of Door Hangers
 - Approved updated Welcome Packet
 - Creation of Communication Committee to oversee and manage Newsletter
8. Discuss transition issues (Bank Account, Facebook Account, Google Drive, Email Options)
 - Ryan LeMaire to create new Google Drive as Admin access not provided to current Board by past members. Cut over to happen over next few months. Eliminating use of previous drive.

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- Ryan Wilkins to handle Bank Account Change over activities
9. Discuss Extra Stine Gift Cards (Yard of month gift cards \$700 worth from previous purchase)
- Still have not received gift cards or know the qty that is remaining
10. New ACC Request
- New ACC Request list updated on Drive - No Outstanding pending
11. Ongoing issues that need to be resolved
- Pond Fence / Liability Questions
 - Questions to be addressed and communication drafted to be sent to Attorney
 - Liens that need to be removed
 - Liens Removed and Approved
 - New liens need to be filed
 - 8 New Liens filed
 - Late fees list approval
 - All Late Fees Approved
 - Lien list approval
 - Lien list approved
 - NSF charges for return check
 - NSF Charges approved
 - Victor Russell lien questions
 - Communications ongoing between Board and Resident
12. Old Business
- Update on bank change over and late paying vendors
 - Updated Bank to take place 7/28/20 by RW
 - Open complaints
 - Noise complaint issues
 - Warning letter being sent, advised resident to call police for future issues and submit formal complaint each time
 - Violations pending
 - All Pending have been notified by letter
 - Open ACC Requests (Pending Review)
 - Updated list in Drive, all current
 - Grounds keeping update - cost update
 - Updated Cost to be sent w/ 3rd phase pond
13. New Business
- No New Business
14. Meeting Adjourned
- Ryan W motion to Adjourn, David K Seconds