



HOA Board Meeting Agenda

Meeting Information

Meeting: Emergency Board Meeting
Date: June 17, 2020
Time: 6:30 PM

Meeting Attendees

Name	Position
Ryan Wilkins	HOA Board Member
David Kaplan	HOA Board Member
Ryan LeMaire	HOA Board Member

Agenda

Emergency meeting to determine how to move forward with roles and positions

1. Accept resignation of previous President Felicia Naquin and Wayne Hebert
Ryan W. Seconds
Wayne H. Agree to stay on as an ACC Committee Chair, Full Board Approves
2. Discuss new roles of current board members
Ryan L. nominates Ryan W. For President -- David Seconds
3. Discuss Communication of Board Member stepping down and filling Board position
Board agree to fill 2 spots, Ryan L. to draft communication to send out to residents with nomination form
4. Discuss transition issues (Bank Account, Facebook Account, Google Drive, Email Options)
Ryan W. to discuss with the Past President , meet to change bank and debit card, get past meeting notes, get debit card, and collect other important information -- Moving forward 2 board members to be signers on bank account.

David to update ACC form and communication forms, Ryan to update website & google
5. Old Business
 - Update on Committees

-
- Violations pending
 - None to report.
 - Open ACC Requests (Pending Review)
 - 103 Old Road – Side Drive addition - Denial by David, Ryan W. Seconds
 - 300 Birchview – Pool Addition, Additional info requested
 - 125 Autumn Brook – Patio extension -- David Approves, Ryan L. seconds
 - Commons Area / Ground Keeping
 - i. Collect Data from Outdoor Services and more for 3rd phase pond additional cut cost
 - ii. Gather information on exactly what is being maintained and cost
 - iii. Ron B. has started spraying the 3rd phase pond as a addition to the 2nd phase pond, cost increase approved at previous meeting
 - Communications
 - i. New Google Drive Created , not able to remove old board members or get password to make changes
 - ii. All documents for association have been updated in a new Cypress Meadows owned shared Google drive
6. New Business
- None to discuss at this time
7. Meeting Adjourned
- Ryan W. motions to adjourn, David seconds