



MINUTES

June 19, 2018

Present: Bobby, Marcus, Felicia, Amy and Bookkeeper

1. Approval of Minutes May 16, 2018
 - a. Bobby motions
 - b. Marcus 2nds
2. Review of Financials-
 - a. Reviewed line item adjustments from May 2018 meeting
 - b. 3 liens closed
3. Committee Reports:
 - a. ACC
Review of letter sent to Coast Contemporary Builders for new construction not meeting guidelines;
 - a. Commons Areas
 - i. Process for Bid submissions
 1. Advertise on website and newsletter
 2. Contact local landscape material companies and provide fliers
 3. Bids submitted by Sep. 1, email to info for details of bid
 4. Three-year bid
 - ii. Lawncare
 1. Notified contractor to not spray around trees; grass should be allowed to grow to the mulch
 2. Bids submitted by Oct. 1, email to info for details of bid
 3. Three-year bid
 - iii. Keys- Marcus will provide lock box for maintenance key to be permanently located at commons areas
 - iv. Amy will notify current landscaper of issues with April install (did not return to re-plant flowers as agreed upon; did not weed at Birchview on Cane Creek side)
 - v. Sidewalk in Phase III extension holding water; overgrown trees at sidewalk extension
 - b. Communications
 - i. Newsletter update:

1. Resident fireworks- 9:15; view from Silverwood; check FB for updates
2. Fun Jump- Felicia has permit to close street; can place fun jump in the street
3. Overgrown landscaping

c. Violations

- i. Lot in Phase 3 with high grass and construction debris
 - ii. Consideration of removal of violation for resident who was only homeowner for 3 days
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4. Marcus will request meeting with Brian and Bob for updates
 5. Set Next Board Meeting July 23, Open Meeting July 25 (if available)
 6. Consider October meeting in combination with fall fest, cook off in the commons area
 7. Adjourn
 - a. Felicia motions, Bobby 2nds