



Board of Directors Minutes

December 13, 2016

Present: Amy Deslattes, Marcus Harris, Louvy LeJeune, Felicia Savoie

Absent: Bobby Vannoy

1. Approval of Minutes November 15, 2016- Marcus motions to approve, Louvy seconds
2. Approval of Budget 2017- Marcus motions to approve, Louvy seconds
3. Approval of Dues 2017- Per association meeting and vote on November 28, 63% majority of attending residents voted to increase dues by \$100. Marcus motions to enter this increase into minutes and initiate bi-annual billing of the annual assessment. Louvy seconds
4. Approval of Bookkeeper 2017
 - a. Scope of work was developed based on current bookkeeping activities and adding additional billing cycle mid-year
 - b. Bids were received from four contractors in the amounts of \$750/mo, \$975/mo, \$300/mo, and \$450/mo
 - c. Felicia motions to accept the bid from Stephanie Scelfo for \$300/mo and Marcus seconds
 - d. Amy will initiate transfer of bookkeeping services from Select Properties
5. Committee Reports:
 - a. ACC- Louvy
 - i. Record of email approvals Nov. 15-Dec. 12
 - ii. No new ACC requests were submitted
 - a. Commons Areas-
 - i. Resident reported sinkhole on common areas. Louvy will follow up.
 - ii. Bobby developed scope of work for lawn and landscaping bids and requests submission by Dec. 20
 - iii. Marcus will request insurance re-bid when Phase III comes under association management
 - iv. Property insurance should be due end of year
 - b. Communications-Amy
 - i. Christmas social to be held Dec. 18; donations for toys, cookies, and Santa suite accepted

- ii. Residents are hosting New Year's Eve fireworks. Amy and Felicia will send out notice via email and FB
 - iii. Felicia will work on Welcome Packets and review subscription to Legal News for Lafayette Parish.
 - c. Violations-Marcus
 - i. Further development of committee to head up reporting of violations
- 6. Election of Officers for 2017 (President and Secretary/Treasurer)
 - a. President-Amy Deslattes
 - b. Secretary/Treasurer- Felicia Savoie
- 7. Set Next Board Meeting- Jan 10th
- 8. Adjournment- Louvy motions to adjourn, Marcus seconds