



Board of Directors MINUTES

February 24, 2016

Present: Tim, Jarod, Marcus, Amy

1. Approval of Minutes January 19, 2016
 - a. Marcus motions to approve, Jarod seconds
2. Legal opinion- Basketball goals
 - a. Wording of covenants intends to prohibit stationary placement; even portable goals that are not removed when not in use become permanent fixtures
 - b. Tim recommends this is clarified at next open meeting
3. Legal opinion- liens
 - a. Liens continue to accrue debt for the next five years; after five years new debt must be filed on additional lien
 - b. Marcus motions to retain H. Tullier as bookkeeper for processing of liens, Tim seconds
4. Committee Reports:
 - a. ACC- Tim
 - i. review and approval policy--email communications will be labeled with address and "final approval" for documentation
 - ii. record of email approvals January 19 to February 23
 1. Marcus motions to accept and record approvals conducted via email from Jan. 19-Feb. 23, Jarod seconds
 2. 114 Heron Point
 3. 122 Cane Creek
 4. 121 Cane Creek
 5. 412 Birchview
 6. 612 Birchview
 - iii. Tim presented standardized gate approval to insure any gates constructed on external subdivision fences meet minimum requirements. Marcus motioned to accept standardized gate approval, Jarod seconded
 - iv. Update on pending requests
 1. 612 Birchview--approved during meeting
 2. 109 Cane Creek--waiting on response
 3. 107 Cane Creek--waiting on response
 - a. Commons Areas-Jarod
 - i. billing review
 - ii. fountain and pond updates--reset fountain lights; homeowner donating spool of cable for future use with fountains
 - iii. landscaping updates--spring flowers going in soon

- iv. Swing set built by licensed contractor can be installed, but insurance will increase; Jarod will provide more details at next meeting
 - b. Communications-Amy
 - i. Email auto-responses set up for each account
 - ii. Ownership transfer policy- owners must provide written notice of conveyance upon selling home; draft policy submitted for review; Marcus motions to accept policy for transfer of home ownership, Tim seconds; policy will be posted on website and communicated to local title agencies
 - c. Socials-Amy
 - i. Easter Egg hunt- set for March 26 at 11:00; Amy will solicit help from socials committee
 - d. Violations-Marcus
 - i. Resident submissions
 - 1. Three addresses were submitted for parking violations
 - 2. Two addresses were submitted for shed violations
 - ii. Draft of Violations Reminder and Grace Period notice was presented. Continued edits would be emailed to board members for approval.
- 5. Set Next Board Meeting--March 23
- 6. Open HOA meeting in April will be set at next meeting
- 7. Marcus motioned to adjourn, Tim seconded