



**Board of Directors Agenda  
November 18, 2015**

Present: Amy Deslattes, Marcus Harris, Tim Lovell, Jarod Moore, Robert Vannoy

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1. Approve Minutes 11/11/2015
  - a. motion by Marcus Harris, second by Jarod Moore, all in favor
2. Update on Turnover Process
  - a. Select Properties provided all invoices, receipts of dues, and liens for previous 12 months
  - b. Need Tax ID number for insurance bids
3. Communication
  - a. Official communication will be through email account-  
[cypressmeadowshoa@gmail.com](mailto:cypressmeadowshoa@gmail.com)
  - b. Website will provide permanent email addresses
  - c. resident request to provide minutes of meetings--will be placed on website after approved at next meeting
4. Lawn Care/Landscaping
  - a. Jarod created a scope of work to solicit bids
5. Insurance
  - a. Marcus used the initial quote from DJW to create scope of work and solicit additional bids
6. ACC report
  - a. Concern about rear yard access gates; will research and consider approval of minimum standards for large gates
  - b. notification by residents of sheds and storage buildings not meeting restrictive covenants; ACC will visit and review covenants to draft minimum requirements and standards for storage buildings
7. Update on Website
  - a. working on template selection
8. Next meeting December 2, 2015
9. Adjournment- motion by Robert Vannoy, second by Marcus Harris, all in favor

