



**Board of Directors Agenda
November 11, 2015**

Present: Amy Deslattes, Marcus Harris, Tim Lovell, Jarod Moore, Robert Vannoy

1. Approve Minutes 11/4/2015
 - a. motion by Marcus Harris, second by Tim Lovell, all in favor
2. Dues-
 - a. Amy presented 2016 budget prepared by Select Properties indicating a \$3700 shortfall
 - b. motion by Robert Vannoy to increase dues by \$25 for this calendar year, second by Jarod Moore, all in favor
 - c. motion by Tim Lovell to send notice of ACC restrictions and fine collection with annual invoice, second by Jarod Moore, all in favor
3. Update on Turnover Process
 - a. Janice indicated to Tim that all communication must come through Beth and Select Properties
 - b. Amy will instruct Beth to request all association records, certificate of good standing, accounting of funds, all past budgets, invoices both current and past, previous liens, and ACC approvals
4. Insurance
 - a. update on bid process
5. ACC policies and requests--not received from Brian; requesting via formal letter to Select Properties
6. Update on Website- Jarod is having preliminary work done pro bono; Amy will follow up
7. BOD Handbook review- draft handbook submitted by Amy for review and revision; will be considered at future meeting.
8. Set next meeting for November 18, 2015
9. Adjournment- motion by Jarod Moore, second by Marcus Harris, all in favor